

Reporting COVID Events with NO Interview to the State

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COVID – Deduplicate Links

Prior to submitting an event to the State for review and report to CDC, you need to make sure that all person and/or event deduplications have been completed

Reminders:

- If the person is a duplicate, do NOT deduplicate. Please send an email to the NCEDSS Helpdesk to request deduplication
 - Ensure that you have updated the person information, otherwise, the Helpdesk will not know which information is correct
- If the event is a duplicate and you have been trained, you may deduplicate the event
 - If you have not been trained to deduplicate events, please send an email to the NCEDSS Helpdesk

For additional information about deduplication please see

<https://epi.dph.ncdhhs.gov/cd/lhds/manuals/cd/nccovid/PersonvsEventDeduplication.pdf>

COVID – No Interview / Follow-Up

- In some cases, the LHD may not be able to follow up on an event in a timely manner or may be exempted from following up on an event
 1. The event may not be prioritized for interview based on current guidance – see the latest guidance posted in the LHD monthly key points
 2. Despite repeated attempts, you may not be able to contact the patient. The patient may not return calls, may have died, or may be incapacitated.
 3. If an event was not submitted to you until 30 days after the diagnosis date, then follow up is not useful from a surveillance standpoint

COVID – No Interview / Follow-Up

- For prioritized cases, the standard is three (3) attempts to contact the patient before considering the patient ‘lost to follow up’
 - Contacting the provider (if one is available), can be considered one of the contact attempts, as the provider may have at least some of the clinical and risk information if the patient is unable to be located
- If this event does not receive an interview or other follow-up, there are still minimum fields that must be completed when you submit the event to the State
- Some missing or inconsistent fields will result in the event returned to you by the State for correction
 - Events returned can be found in the workflow:
 - C.2 CD Review and Approval Workflows
 - Event Classification status: 3. Reassign to LHD from State

Person Information – Key fields

Certain required fields are associated with the person and can only be updated by accessing the Persons tab within the event

Required: Name, Gender, Birth Date, Death Date (if applicable)

Demographic Information (View History)	
Name:	Tamales, Hot
Maiden/Other Name:	
Alias:	
Gender:	Male
Birth Date:	07/01/1950
Death Date:	04/20/2022
Living Status:	Dead
Age:	71
Social Security Number:	

Person Information – Key fields

Required: Some sort of address is required, at least city, county, state; Try to get street address if possible

Contact Information			
Type	Address	County	Country
Home * Primary	Charlotte, NC 28201	Mecklenburg County	USA

^ Recommended: If the person does not have a street address due to homelessness, please update the ‘Currently homeless’ field to ‘Yes’ in the Demographic question package

^ Recommended: Race and Hispanic ethnicity is not required, but if available, please enter

^ Race	<input type="text"/>
^ Hispanic ethnicity	<input type="text"/>

*If you are unable to obtain the race and/or ethnicity, please leave the field(s) blank – an event will not be returned for missing race

Demographic package - Key fields


- ^ Recommended: Employment Information section
 - o What kind of work does this person do?
 - o Employer name
 - o In what kind of business or industry does the person work in?

Employment Information	
^ What kind of work does this person do?	<input type="text"/>
^ Employer name	<input type="text"/>
^ What kind of business or industry does this person work in?	<input type="text"/>

Clinical package – Key fields

Required: Is/was the patient symptomatic for this disease?

- It is ok to put unknown here if you are unable to reach either the patient or the provider to collect this information

General Diagnostic Information	
## <i>Is / was patient symptomatic for this disease?</i>	Unknown ▾
## <i>Date that best reflects the earliest date of illness identification</i>	04/23/2022 
## <i>Illness identification date represents:</i>	Date of laboratory testing ▾

*Note: You may be able to find this information on the Lab Results tab if the Ask at order entry questions were asked and answered at time of testing

Clinical package – Key fields

Required: Clinical Outcome: Survived / Died

## Clinical outcome	Survived ▾
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- If Died, please complete the child questions

## Clinical outcome	Died ▾
## Died from this illness	Yes ▾
## Location of death	Hospital inpatient ▾
## Patient died in North Carolina	Yes ▾
## County of death	Mecklenburg County ▾
## Date of Death (update in Person Tab)	04/20/2022

- As a reminder: if you answer no to Died from this illness, you must provide documentation. We are now matching to the vital records death registry so some events marked ‘survived’ may be updated to ‘died’ based on a match to a death certificate

****Pediatric deaths are required to have complete follow up**

Clinical package – Key fields

- If the person died, update Date of Death in Person Tab –this updates Clinical question package

Edit Person	
Start Date:	05/17/2022
End Date:	01/01/2030
First Name:	Hot
Middle Name:	
Last Name:	Tamales
Suffix:	
Maiden/Other Name:	
Alias:	
Birth Date:	07/01/1950
Death Date:	04/20/2022
Living Status:	Dead



## Clinical outcome	Died
## Died from this illness	Yes
## Location of death	Hospital inpatient
## Patient died in North Carolina	Yes
## County of death	Mecklenburg County
## Date of Death (update in Person Tab)	04/20/2022



Risk History package – Key fields

Case Interviews/Investigations section – ONLY REQUIRED IF you attempted interview / follow up

- Was the pt interviewed? NO
 - If No, why not? All child questions

Case Interviews / Investigations	
## Was the patient interviewed? ☰	No ▼ Add New
## Why was patient not interviewed?	▼

- ▼
- Lost to follow-up (3 contact attempts made)
- Refused
- Patient unable to communicate
- Patient deceased
- Other
- 30 days past LHD notification date
- Not prioritized for follow up

Administrative package – Key fields

Required: Disease Report Information section

- Please ensure each question is completed correctly

Disease Report Information	
## Initial Source of Report to Public Health	Laboratory <input type="text"/>
Laboratory name	zz_Other <input type="text"/>
If other, specify	Fictional Lab <input type="text"/>
## Date of Initial Report to Public Health (Required)	04/25/2022 <input type="text"/>
## Initial method of report	Paper lab report <input type="text"/>

*Reminder the initial method of report should NOT be ELR or eCR if you manually created and entered the event

Required: NC County of Residence for the Event section

- Please ensure the event is assigned to the correct county for reporting

NC County of Residence for the Event	
If a different county is investigating this event, the county of residence must share this event. If patient is not a NC resident, enter the NC investigating county here.	
## NC County of Residence for the Event	Mecklenburg County <input type="text"/>

Administrative package – Key fields

Required: Investigation Trail section

- When you are ready to assign the event to the state you will add a new block in the Investigation trail
 - Assign to the ‘State Disease Registrar’ with the reason ‘Assign to the State’ and ensure that you have Selected the correct classification status

Investigation Trail: Add a new entry for each group to which the event transfers during the investigation		
## Date Assigned-Reassigned	04/25/2022	
## Group: (You cannot change your group selection unless you clear this entry by erasing the Date Assigned)	Mecklenburg COVID	Local patient identifier
## Select the reason for the assignment/reassignment	Original/Initial Assignment	
^ Authorized Reporter	CCrowley	Phone number (919) 733-3419
## Classification status	Confirmed	
Notes		
## Date Assigned-Reassigned	04/29/2022 Add New	
## Group: (You cannot change your group selection unless you clear this entry by erasing the Date Assigned)	State Disease Registrar	Local patient identifier
## Select the reason for the assignment/reassignment	Assign to State	
^ Authorized Reporter		Phone number
## Classification status	Confirmed	
Notes		

The dropdown menu for Classification status in the second entry is open, showing the following options: Unspecified, Contact, Under investigation, Suspect, Probable, Confirmed, and Does not meet criteria. The 'Confirmed' option is highlighted in blue.

Classification Status – Cases

Users must always review lab results in the Lab Result tab to determine if the Ordering Lab/Ordering Facility is AT HOME test

- If the lab result is a PCR/NAA/RNA+ then the classification status = **Confirmed** – UNLESS the ordering lab/ facility states AT HOME test
- If the lab result is an Ag+ then the classification status = **Probable** – UNLESS the ordering lab/ facility states AT HOME test
- If the lab result ordering lab/ facility states AT HOME test, then the classification status = **Suspect**, regardless of what kind of lab test it is
- If there is a combination of tests, any test result that would be classified as ‘Confirmed’, will take priority as the classification status in the Investigation Trail over ‘Probable’ and ‘Suspect’ labs

Classification Status – Not a Case

- If you have a lab result that is ‘unsatisfactory’ or ‘not performed’, the final classification status for the event is ‘**Does not meet criteria**’
- If you have a lab result that is ‘indeterminate’ or ‘inconclusive’, and no documentation that the patient retested, the final classification status for the event is ‘**Does not meet criteria**’
- If you have a person who is an out of state resident, the final classification status for the event is ‘**Does not meet criteria**’
 - For more information on interstate notifications, please see:
<https://epi.ncpublichealth.info/cd/lhds/manuals/cd/nccovid/Interstate%20Notifications.pdf?ver=1.2>

Questions



For additional questions or assistance, please contact

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